

Date: 11-13 Oct 2023 | Venue: Accra International Conference Center, Accra, Ghana

SPACE RESERVATION AND REGISTRATION FORM & CONTRACT

Part A - Contact Information

Company Name	
Address 1	
Address 2	
City - Pin, Country	
Tel No.	
Email id	
Website	
Registration no. or IE code	
Exhibition Coordinator	
Designation	
Email	
Mob with country code	

Part B – Exhibition Stall/ Space

Stall Type	Rate in USD	SQM – SIZE	Total Cost
Shell Scheme (min 9sqm to be booked) Inclusions: 3 chair, Table, Counter, socket, spot light, bin, electricity, Facia board, carpet flooring, walls	270		
Space only (min 24sqm to be booked) Bare space only, build your own.	245		

Part C – Advertisement & Sponsorship Opportunity

Sponsorship Opportunity	<input type="checkbox"/> Title Sponsor @ USD 30,000/-	<input type="checkbox"/> Co-Sponsor @ USD 20,000/-	<input type="checkbox"/> Associate Sponsor @ USD 10,000/-
Advertisement Opportunity	Rate in USD	Nos.	Total Cost
Layn Yard Sponsorship	5000		
Front Cover	4000		
Front Inside Cover	2500		
Back Cover	3000		
Back Inside Cover	1500		
Full Page Advertisement	1000		
Catalogue Footer	4000		

Total Amount (Price): USD

Description of Exhibits:

Payment Terms:

- 50% on application and receipt of proforma/ invoice, Balance 30 days before the expo
- Participation confirmation and allocation of stall is subject to payment received by BIG4SURE EVENTS.
- Stall allocations are strictly on first come-first serve basis.
- In case the advance is made and balance not paid before the expo, the advance shall be forfeited.

Confirmation

This Booking Form and the BIG4SURE EVENTS Sponsorship and Exhibition Terms and Conditions, which are incorporated into this Booking Form, together constitute the Contract between BIG4SURE EVENTS and Client. By signing this Booking Form, Client confirms that it has read and understood both the Booking Form and the Exhibition Terms and Conditions for Participation and Sponsorship, and acknowledges and agrees to be bound by their terms.

- We agree to the terms and condition of participation in the Expo and confirm to abide with the same as mentioned in this contract, and also acknowledge to accept the amendments made by the organizer or relevant authorities, and pay the total amount above as per agreed mode.

Signature by Authorized Signatory

Name of Authorized Signatory:

Designation:

Date:

Place:

Accepted by the Organizer

STAND NO.

DATE:

SIGNATURE

Organizer Contact:

Name: BIG4SURE EVENTS FZCO

Address: 001, Building A1, Dubai Silicon Oasis, DDP, IFZA, Dubai, United Arab Emirates

Email: events@big4sureevents.com | Web: www.big4sureevents.com

TERMS OF EXHIBITION PARTICIPATION

1. POWER ENERGY GHANA

2. Definition: The “Exhibition” shall mean **POWER ENERGY GHANA**. The “Exhibitor” shall mean the party to whom space has been allotted in the exhibition and ‘Organizer’ shall mean “BIG4SURE EVENTS”,

3. Space rent and basic conditions for participation: As discussed in the form above

4. Special Pavilions: Any Association or Chamber if they book 10 stalls in the Exhibition then that block will be known as their Pavilion.

5. Terms of Payments: The Application & Contract Form must be submitted along with 100% payment toward participation cost, latest by 15TH Sept, 2023. All payments must be made by Cheque/Demand Draft/RTGS/Swift Transfer in favor of “BIG4SURE EVENTS FZCO”. In case of RTGS valid UTR copy must be shared immediately after payment. In case of SWIFT/ WIRE transfer, the proof of payment should be shared and the payment should credit in the organizer account before the exhibition to ensure stand is handed over to the exhibitor.

6. Allotment of Exhibition Space: The Organizers reserve the right to refuse allotment of space to any reason. Organizers will make confirmation of allotment of space on receipt of Application Form duly signed, along with appropriate payment.

7. Withdrawal from Participation: Following withdrawal from participation, all payment made by the Exhibitor shall be forfeited.

8. Change of Venue, Dates etc: The Organizers reserve the right to change the venue / dates and duration of the exhibition, if exceptional circumstances so demand. In such an event, the obligation of Exhibitor to participate shall remain in force, so long as he informed about the changes as early as possible, either by individual communication or press advertisement.

9. The Organizers also reserve the right to change the floor plan and for location of space allotted to an Exhibitor or of exit / entry points, passages, etc any time before the commencement of erection of stalls. If in the opinion of the Organizers, such changes are necessary, in case of changes of location of stall, the Exhibitor will be offered at least two alternatives from which to select. Any such change shall not be sufficient ground for Exhibitors to cancel their participation, and in case of withdrawal from participation, no refund will be permissible. Furthermore, Exhibitors shall clearly indemnify the organizers against all claim, cost or demands arising out of any such aforementioned change or due to failure of any services during the exhibition period, including the construction and dismantling of stalls.

10. Insurance & Liability: Exhibitors are advised to obtain Insurance cover against all risk. It is clearly understood that the Organizers stand indemnified by the Exhibitors in respect of any loss or damage to property due to theft, fire, etc, or injury to any person as well as third party claims.

11. Lien on Exhibits: The Organizers reserve the right to retain all or some of Exhibitor’s goods/exhibitors as collateral, till all the dues including charges for services, damages, or penalties, if any are settled by the Exhibitors. Any costs for retention of the collateral will also have to be paid by the Exhibitors.

12. Binding Terms of Contract: The submission of the Application & Contract Form duly signed by an authorized officer of the applicant company shall be deemed as confirmation of participation and acceptance of these terms of contract by the Exhibitors. The contract becomes effective as soon as the Organizers have confirmed the allotment of space to the Organizers have confirmed the allotment of space to the applicant. Dispute if any, will be subject to local Jurisdiction.

13. Supplementary Rules & Regulations: All rules and regulations detailed in the Exhibitors Manual (being issued to each exhibitor) as well as any further rules framed by the Organizers from time and circulated to all Exhibitors shall be deemed to be part of these Terms of Contract and shall be binding on Exhibitors.

I have filled the above form and request BIG4SURE EVENTS to book my stall against the full payment in advance

I agree to above terms and conditions

Name & Designation:

Date:

Place:

Signature with stamp

BIG4SURE EVENTS FZCO

Reg. & Corp. Office: office – 001, Building A1, Dubai Silicon Oasis, DDP, IFZA, Dubai, United Arab Emirates

Email: events@big4sureevents.com | Web: www.big4sureevents.com