

Training Programme 2019





Logistics and Procurement Management



Target audience

Logistics Executives



Duration

2 days / 16 hours



Dates

26th and 27th September



Location

LUCAS College



Cost*

1,650GHS for members

1,890GHS for non members

**This amount includes all costs of training, lunch and two coffee breaks a day as well as the partner certificate*

Training target



This course covers the basic concepts and principles of logistics and procurement management whether in planning, sourcing, making and delivering products and services in order to meet a range of strategic objectives such as minimum cost, maximum service and shorter cycle times. It is designed for purchasing and logistics managers and all executives involved in supply chain management.

Programme outline



- Introduction to supply chain management: role, processes, decision taking
- Process fundamentals: types, analysis, operating decisions
- Logistics and inventory management issues: warehousing, distribution, transportation
- Logistics and customer value: measuring costs and performance
- Purchasing cycle approach: suppliers, appraisals, buying practices, value analysis



Health and Safety Environment - Fire Hazards



Target audience

All executives and staff



Duration

2 day / 16 hours



Dates

24th and 25th October



Location

LUCAS College



Cost*

1,650GHS for members

1,890GHS for non members

**This amount includes all costs of training, lunch and two coffee breaks a day as well as the partner certificate*

Training target



The aim of the Health and Safety Environment programme is to cover all aspects of health and safety at work and understand the issues, hazards and control needed to ensure a safe working environment and help raise safety standards and awareness. The programme includes also an introduction to basic techniques in fire prevention, detection and fighting.

Programme outline



- Occupational Safety and Health (OSH) legislation and basic principles
- Working safely: how to keep oneself and others safe at work
- Managing safely: practical actions to be taken at the managerial level to ensure safety
- First aid at work: basic concepts
- Risk assessment and preventive measures
- Fire: basics of prevention, detection, fighting, as well as first aid measures



Finance for Non-Financial Managers

Training target



This course is aimed at managers looking to better understand the fundamentals of business finance and how money flows in a business. They will be able to use financial information to manage the business and appreciate the financial implications of operational decisions.

Programme outline



- Basics of processing, recording and posting data –
The basic accounting equation
- Assets – Liabilities - Owner's Equity
- Understanding financial statements: Income Statement - Owner's Equity Statement - Balance Sheet - Statement of Cash Flows
- The planning and budgeting process
- Financial implications of business decisions and business environment changes



Target audience

All executives and staff



Duration

2 days / 16 hours



Dates

21st and 22nd November



Location

LUCAS College



Cost*

1,650GHS for members

1,890GHS for non members

**This amount includes all costs of training, lunch and two coffee breaks a day as well as the partner certificate*



Leadership Skills



Target audience

All Managers and staff



Duration

2 days / 16 hours



Dates

12th and 13th December



Location

LUCAS College



Cost*

1,650GHS for members

1,890GHS for non members

**This amount includes all costs of training, lunch and two coffee breaks a day as well as the partner certificate*

Training target



Gain the knowledge, skills and confidence to lead any type of organization, at any stage of its growth, through any challenge. You will practice diagnosing the stages of team development and adapting your leadership style accordingly. This program is designed for executives from all functions & industries who lead others with managerial responsibility and whose jobs require strong decision-making.

Programme outline



- Concepts of Leadership
- Character & Traits of Leaders
- Leadership Styles
- Human Behaviour & Leadership
- Leading & Leadership
- Communicating with Leadership
- Motivation & Leadership
- Teamwork & Leadership



In-house Training Available

Quotation upon request

Topics Available

Hands-on excel training
Project Management
Customer Relations

Other unlimited topics also
available upon request.

Package*

2-3 days training
Training by a foreign
trainer available

**Terms and conditions apply*

The Leadership University College for Applied Sciences (LUCAS College) is an initiative of two groups rooted in education, project development and finance, Pigier-Trema and Primecorp.

LUCAS College is a tertiary higher education institution accredited by the Ghana National Accreditation Board (NAB) since 2016. It is affiliated to the Ghana Institute of Management and Public Administration (GIMPA). In 2018 LUCAS started a campus in Togo (LUCAS University College - Lomé) and in Niger (LUCAS University - Niamey).

In order to serve its mission, LUCAS established educational partnerships with major educational institutions such as Griffith College in Dublin (Ireland); MBWay and MDS – My Digital School (France).

These partnerships provide for:

- Sharing of experience, know-how, resources, and faculty
- Exchange of programmes enabling students to pursue their studies in foreign universities
- Joint programmes developed in Ghana with foreign partners, leading to double degrees.

LUCAS College and its team of experienced and reputable Ghanaian educators strives to provide and promote world-class higher academic and professional education (Undergraduate, Graduate) in business, accounting, finance, economics, public administration, hospitality, tourism, supply chain management, logistics, computer science and information technology and the applied sciences.

In addition, and because the learning process never ends and professional life requires a constant acquisition of new skills, LUCAS offers individuals and corporations a number of continuing education and training programmes.

In order to offer training that is relevant to individuals and organisations, LUCAS partnered with professional associations and groups who have an intimate knowledge of the market and the demands involved in running a business. Hence, partnerships were formed with CCIFG, GhISEP, MBWay (France) and My Digital School (France).



Contact CCIFG for more details

"Supporting your business in Ghana"

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